

# CaER Management Review ISO9000 Implementation Team Plan and Status

Feb. 5, 2001

Caroline Wang

# Agenda

- NQA Surveillance Audit
- MSFC Internal Audit
- Old Scope vs New Scope

# NAQ Surveillance Audit

- Schedule
  - Feb. 6, 7, 8
- Elements
  - 4.1 Management Responsibility
  - 4.2 Quality System
  - 4.4 Design Control
  - 4.14 Corrective and Preventive Action
  - 4.17 Internal Quality Audit
- Entrance Briefing
  - Feb. 6, 9:00, 4203/1201

# 1<sup>st</sup> Triennial ISO Registration Audit - February 6-8, 2001

<b>Tuesday 02/06/01</b> <b>4.1, 4.17</b>	<b>Wednesday 02/07/01</b> <b>4.2, 4.4</b>	<b>Thursday 02/08/01</b> <b>4.14</b>
8:00 – Pre-Audit Planning (Badging of Auditor – Joe Grieco)	<b>8:00 – 12:00 Element 4.2</b> Review of all Level 1 & 2 documents for last 3 years (Amanda Rasco/AD33)	<b>8:00 – 10:00 Element 4.14</b> Regular review of Corrective Action Program (John McPherson/HEI)
<b>9:00 – Audit Entrance Meeting</b> <b>(Bldg. 4203/1201)</b>	12:00 – 1:00 Lunch	<b>10:00 – 10:30 Corrective Action Follow-up and Use of Logo</b> (Mary DeMurray/HEI)
<b>9:30 – 12:00 Element 4.1</b> All MQC records last 3 years (Sid Saucier/DE01)	<b>1:00 – 3:00 Element 4.4</b> Design Control – Any project on Center - TBD	<b>10:30 – 11:30 Follow-up on any open issues</b>
12:00 – 1:00 Lunch	3:00- Prepare for Daily Brief	11:30 - 12:30 Lunch
<b>1:00 – 3:00 Element 4.17</b> All Internal Quality Audits records last 3 years (Warren Woods/QS40)	<b>3:30 - Daily Brief</b> <b>(Bldg. 4203/1201)</b>	Final Report Prep
3:00- Prepare for Daily Brief		<b>2:45 – Exit Briefing</b> <b>(Bldg. 4203/1201)</b>
<b>3:30 - Daily Brief</b> <b>(Bldg. 4203/1201)</b>		

**Note: Element 4.16, Quality Records – will be evaluated throughout the Audit**

# MSFC Internal Audit

- Closed all the old NCRs
- Completed all four NCRs Block #5, #6 Proposed for corrective actions and Auditors agreements.
- Internal Auditors Training
  - Feb. 6,7,8 at Holiday Inn, Madison (Dana Smitherman/CD10, Judy Pettus/CD70, Sheila Nash-Stevenson)
  - March 19-23, at Double Head Resort, Town Creek, AL (Jim Dowdy/CD30)

# Old Scope vs New Scope

1 Scope	1
2 Normative reference	2
3 Definition 3	
4. Quality System Requirements	
4.1 Management Responsibility	5, 6
4.2	4,5,6,7
4.3	5,7
4.4	7,
4.5	4
4.6	7
4.7	7
4.8	6
4.9	6,7,8
4.10	7,8

4.11	7
4.12	7
4.13	8
4.14	8
4.15	7
4.16	4
4.17	8
4.18	6
4.19	7
4.20	8

## New Standard

1. Scope
2. Normative Reference
3. Terms and Definitions
4. Quality Management System
5. Management Responsibility
6. Infrastructure
7. Product Realization
8. Measurement, Analysis and Improvement



# Document/Process Review Teams

- Preventative Action
  - John McPherson (HEI & Lead)
  - Evelyn Hill (FD)
  - Gerald Maxwell (FD)
  - L. Pugh (AD)
  - TBD (ED)
- Continuous Improvement
  - Jim Carter (AD & Lead)
  - Vic Scheuplein (QS)
  - TBD (ED)
- Servicing
  - Tom Dollman (SD & Lead)
  - TBD (ED)
  - ??? (FD)
  - ??? (TD)
  - Glovebox person ?? (SD)
- Customer Satisfaction
  - (FD & Lead) Mr. Saucier to check w/Jan Davis
  - Dr. Bill Bhat (ED)
  - John McPherson (HEI)
  - Linda Carpenter (AD)
  - Don Whirley (QS)



